Cambridgeshire Guild of Weavers Spinners & Dyers

Membership Form 2027

PLEASE COMPLETE IN BLOCK CAPITALS (please write clearly)

Name .....

Address .....

.....

Postcode ..... Telephone .....

Email .....

INTERESTS please tick all that apply

Weaving ☐ Spinning ☐ Dyeing ☐ Knitting ☐ Tapestry ☐ Felting ☐

Braiding ☐ Embroidery/Stitch ☐ Other ☐ *describe* .....

GUILD COMMUNICATIONS

Tick below to consent to receiving Guild communications by email in relation to:

Guild General ☐ Come & Weave ☐ Traditional Textiles Study Group (TTSG) ☐

PHOTOGRAPHS

The Guild would like to use photographs of you or your work to publicise the Guild's activities eg in its flyers and other publicity material as well as on its Facebook page and website.

Tick here if you *do not agree* to any photos of you ☐ or your work ☐ being used in this way. You may tick one or both boxes or neither of them.

GUILD SUBSCRIPTIONS FOR 2027 Annual subscription (includes Come & Weave and TTSG) :	amount	please tick
Renewing members (all year)	£30	☐
Juniors, full-time students, those in receipt of benefits	£15	☐
New members:		
joining before 31 May 2027	£30	☐
joining after 1 June 2027	£15	☐

You can pay by cash, cheque (make cheques out to **Cambs GWSD**) or BACS

(BACS details: **Sort code: 40-16-08 Account: 51371967 Account Name: 'Cambridgeshire Guild of Weavers Spinners & Dyers'** *(it is a Business Account)* **Reference: Your surname)**

Bring your completed form to a Guild meeting or send it with your remittance to Joint Membership Secretary: **Gill Thurlby, 38 Mill Road, Lode, Cambridge, CB25 9EN** or by email to secretary@cambsguildwsd.org.uk

I have read the Guild's General Data Protection Regulation Policy (see overleaf) and agree to my name, address and phone number being made available to other Guild Members according to these regulations. I agree to receive Guild emails from the Membership Secretary directly or via an email service such as Mailchimp.

Signature	
Date	

Office: email; contacts; membership list; badge

General Data Protection Regulation Policy

Key terms

Data Controller - Anybody (person or organisation) who decides what personal data to collect and how to process it.

Data Subject - Any living person about whom you collect, hold or use personal information.

Data Protection Officer - The person in your organisation who makes sure you comply with the Data Protection Act 1998.

Data Processing - From the moment someone's details are taken to the moment their file is finally shredded or deleted, data is being processed.

Personal Data - Any information about a living person could be personal data, from name and phone number to family history or financial details.

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- "The Data Protection Officer" holds a separate permanent post within the committee which includes the duties of Membership Secretary and Data Controller.
- Each member will supply, upon renewing membership, up-to-date details as follows:- Name, Postal Address, Telephone Number, Email Address. This information will be available to the Chair, Secretary, Membership Secretary, and Treasurer only, and will be used for purposes of emergency contact only.
- The information supplied by each member will be re-checked and signed at – or immediately after – the AGM, by means of a data protection register to be kept by the Data Controller.
- All data will be kept as a single data file: one software copy and one paper copy – the "data protection register" held by the membership secretary, three further paper copies held by the Chair, Treasurer and Secretary. Each stored securely. A circulated list of members will contain details of only those members who have clearly expressed the wish to be included in such a list (but will list all members names).
- The members of the Guild will comply with the following requirement:
- Members holding a copy of the list are reminded of their responsibilities under the General Data Protection Regulation. Only paid-up members are allowed to use the circulated list data, and only for Guild purposes.
- Ex-members must destroy all Guild data lists; current members must destroy out-of-date lists.
- No data may be quoted to anyone who is not a member of the Guild. Data lists may not be shown to, lent to nor accessed by a non-member.
- All data of members known to be inaccurate or in need of amending will be edited on the stored data lists and verbally given out at the next business meeting**, if permission is given by the member to do so.**
- This policy statement will form part of the notes given to new members, and will appear at the beginning of the data protection register.
- This policy will be re-addressed at each AGM for any necessary revisions, legislation changes and changes of responsibility within the Guild.

Reminders:

Only paid-up members are allowed to use the circulated list data, and only for Guild purposes.

Ex-members must destroy all Guild data lists; current members must destroy out-of date lists.

Make sure you have ticked the box(es) overleaf if you do not agree to having photos of your or your work put on our Social Media pages